



Charity Collections at the New Berlin Public Library

Thank you for your interest in setting up donation bins or boxes for charity concerns at the New Berlin Public Library. Due to the many requests we receive, we have outlined guidelines for use as follows:

--The library will allow up to six organizations per year to collect charitable donations from the public. Examples include but may not be limited to clothing, toys, and non-perishable food.

--Donations may be collected for up to 4 weeks

--Solicitations for cash are not allowed.

--Groups must be collecting for the benefit of non-profit concerns:

Name of Group_____

Purpose of Group_____

Items to be Collected_____

Disposition of Collected Items_____

Dates requested_____

Approval of collections is up to the discretion of the Library Director. Please return form to Natalie Beacom, Library Director, New Berlin Public Library, 15105 Library Lane, New Berlin, WI 53151, phone 252-785-4980.